



**Southeast Texas
Suzuki Association
Board Meeting #2 Agenda
October 26th, 2025
8:00 pm CST
via Zoom**



Minutes: Meredith Harris

In Attendance: Mayara Velasquez, Frances McLean, Meredith Harris, Lois Geertz, and Danette Warren

- I. Welcome
- II. Reading of Minutes **Motion to wave: Meredith Harris Second: Frances McLean**
- III. Treasury Report (Frances McLean, Treasurer) **Mayara, Lois, and Frances have debit cards. Mayara wants to make sure Frances is getting all debit notifications for budget purposes.**
 - A. Current Checking Account Balance: \$21,109.91
 - Year Overview Budget and Estimated Budget 2025-2026
 - B. CD Account Update (Ethan Atkinson Memorial Scholarship Fund)
 1. Balance: \$4,427.44
- IV. Events and Meetings 2025-2026
 - Team and Team Leaders 2025-2026**
 - Posters 2025-2026**
 1. Kick Off - profit: \$26.95
 2. Book Club - Only 3 attended
 3. Fall Festival - Canceled - loss: \$150 (**amazon gift cards**) Cons from cancelling Fall Festival: **class offerings for varied student levels, older students have so many other musical offerings to choose from in community, don't have enough personal connection with teachers to get students to come, fall break for Fort Bend district. Danette suggested meeting one on one with teachers for coffee or a meal to build connections. For example a few STXSA teachers confirm plans for a meal and then invite all of STXSA to attend to see if we can connect with even more teachers. Francie suggested focusing on pre-twinkle workshops New Idea: to have a teacher enrichment for teachers only to meet other Suzuki teachers in our area.**
 4. Graduation Application - 0 students
 5. Parent Night on Nov. 13th - 1 participant
 6. Spring Fling - Location: Emmanuel Episcopal Church, Team Leader: maybe Sylvia Chen? **Focus on younger students, pre-twinkle/twinkle, music mind games, showcase recital of older students, baby class. Farmer's Market info: We are holding the Emmanuel Marketplace Community Exchange on the 3rd Saturday**

of each month from 9:00am-2:00pm for vendors to offer their goods to people in the West Houston, Energy Corridor, Katy, and South Cypress neighborhoods.

7.

8. Ribbon Festival - Team leader: Daniel Saenz - Location?

9. Graduation- Needs a location

10. Teacher Meeting and End of Year Party - Need to find a different location

Hosts: Carlo Malanima and Sue McGinn Katy location with pool

- Board Meetings and Monthly Meet-up:
 - Board Meeting # 1 August 3rd
 - Monthly Meet-up Sep. 29
 - Board Meeting #2 and Monthly Meet-up October 26th
 - Monthly Meet -up November 30th
 - Board Meeting # 3 January 11th
 - General Meeting January 25th Online 4pm
 - Monthly Meet-up February 22nd
 - Monthly Meet-up March 29th (change date) **changed March 30, 2026 at 9:00am**
 - Board Meeting #4 and Monthly Meet-up April 26th
 - Board Meeting #5 May 31st
 - Changing dates/times to include Katherine. (I don't think this longer applies). **Danette will check in with Katherine about possible board meeting times she can join.**

V. Old Business:

- Form 802 (Sent)
- CD Account Follow up
- Meeting with UH
- Institute Scholarship Concerns
- By-laws

VI. New Business:

- Katherine won't be able to join us all the time. She needs to train someone from the board to help create the event forms. **Lois will be trained by Katherine to create the event forms.**
- Newsletter Spotlight Section/Advertisement
- Advertisement for Parent Night

Action Items:

- **Meet ups with STXSA membership. Wednesday morning at 10:00am, each board member will text location, date, and time. These will be sent out in a mailchimp to STXSA membership. Dates before November.**

Mayara:

- Will ask Terri STXSA Graduation location, clinicians, accompanist or teacher orchestra.
- Ask Grace to reach out to Ruth for description/talk title so parents know it is for them too
- Group text to Katie Carrington and Daniel Saenz to book location in Heights for Ribbon Festival

Lois:

- Follow up with Dr. Evan Leslie (UH) for Graduation location
- Suggestion to have the January 2026 meeting in person. Lois will confirm with La Madeleine and text Danette to update the website.
- Set up an appointment with Katherine Sullivan to learn how to create event forms.

Danette:

- Danette will check in with Katherine about possible meeting times she can join.