



**Southeast Texas
Suzuki Association
Board Meeting Agenda
January 12, 2024 1pm
Zoom**



- I. Welcome.
- II. Reading of Minutes. Meredith makes a motion to waive reading of the minutes. Danette seconds, motion passes.
- III. Treasury Report.
 - Bank Balance: 21,100.94 CD: 4,425.89
 - Chapter Affiliate report was turned in 12/1/23. We are down about \$1000. We need to be aware of this as we discuss outgoing expenses.
 - We will need a new treasurer for next year, as Kaori will be rotating off.
- IV. Spring Workshop Workshop
 - Location- St. Paul's Episcopal Church in Katy
 - Music Mind Games and Mariachi (violin/viola/cello combined)
 - Baby Class and Craft Room (optional)
 - Advanced/Intermediate/beginner group classes
 - Feb. 16- 7-10 Teacher development about Music Mind Games with Alex Caplis-Tuttle
 - Discussion about whether to sort students by age or book level
 - Feb. 17 from 12:30-4:30.
 - Registration will be up by this weekend.
 - No application deadline
 - Need a space for Feb. 16 Teacher development. Options- Lois's studio, Union building
- V. Conference Funding
 - In years passed STXSA has sponsored a board member to attend
 - What has been the precedent for this? What did it cover?
 - How much can we afford to allocate?
 - Katherine and Danette going.
 - There is a chapter affiliate meet and greet and session.
 - Maya is interested in going and is available. Will be our STXSA representative.
 - Katherine makes a motion to sponsor Maya for flight/conference fee/hotel. Danette seconds, motion passes.
- VI. Institute Scholarship
 - How much can we afford to allocate?
 - March 1 is the deadline. New application- all digital. This worked well! Don't need to know what institute you are attending when you apply.
 - Last year we awarded \$500. Katherine motions to designate \$500 for institute scholarship. Meredith seconds, motion passes.

- Meredith leading scholarship committee.
- VII. Board Positions
 - Vice President- Maya
 - Treasurer
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- VIII. General Meeting
 - January 14th 1pm on Zoom
 - Danette to Co-Host

Remaining 2024 Events

- January 14th: General Meeting
- Spring Workshop: February 17th- Lois Geertz
- Institute Scholarship: March 1
- SAA Conference: March 20-23 Louisville, KY
- Ribbon Festival: April 13th- Ed Harper
- Graduation: May 4th- Danette

Application deadline Feb. 15, recording deadline is March 18. We will move the recording deadline to March 25.

Maya asks if they can do application and recording together. Katherine explains that it helps boost enrollment and planning if we have a rough number of kids.

Garza studios was suggested as a venue. Sam Matthew's space is another option. Union space, St. Paul's in Katy.

Discussion about changing the date. Seems that May 4 is the date with least conflicts.

- May 19th- Pool Party at Lois'
 - Elections will be held.

Maya asks about how to pay clinicians sooner. Katherine explains that we just need to make this a higher priority. Perhaps something we can explain to the incoming treasurer. Katherine asks how to make the clinician contract a fillable PDF.

IX.

Action points:

Feb. 17- volunteer violin or cello teacher to assist during Mariachi classes

Hotel room for Alex Caplis-Tuttle

Music Mind Games in storage locker- ask Alex if they would like to use them.

Scholarship committee advisor needed- ask at the General Meeting.

Change dates on website for Graduation: Feb. 15 application deadline, March 25 recording deadline.

Danette to update clinician contracts to include a payment deadline via zelle. She will also figure out how to make clinician contracts a fillable PDF.

- zelle payment

- payment deadline

- contract is void after 7 days

- clinician is only officially hired after receipt of contract and acknowledgement by STXSA

- photo and liability waiver included

- change address to STXSA's address