



**Southeast Texas
Suzuki Association
Board Meeting Minutes
August 11th 2024
via Zoom**



I. Welcome.

Attendance:

Mayara Velasquez- President

Lois Geertz- vice president

Katie Carrington- secretary, taking minutes

Danette Warren- member at large

II. Reading of Minutes.

Danette suggests going over action items. Double check everything was completed. Talk about who will be able to check the mailbox. We only have one set of keys- Lois might have one as well. Lois will give the mailbox key to Danette so she can check as well as Mayara. Mayara will send the 408 tomorrow. Lois needs to be registered as an agent to fill out the 802 form. Bank account names have been changed.

III. Treasury Report.

o Current Balance: \$15,781.92

o CD: \$4,426.40- is still under Meredith Harris' and Elisabeth Hope's name.

IV. Removing Elisabeth Hope and Meredith Harris from the CD account and adding Mayara Velasquez and Lois Geertz in this account. **Katie moves that we remove Elisabeth Hope and Meredith Harris from the Ethan Atkinson Fund CD, and add Mayara Velasquez and Lois Geertz to the account. Danette seconds, all vote yes, motion passes. Lois and Mayara to go to the bank to get this taken care of. Franci needs to keep track of when this comes due so we can reinvest.**

V. **Katie moves that we remove Elisabeth Hope and Meredith Harris from the Ethan Atkinson Fund CD, and add **Mayara Velasquez and Lois Geertz and Frances McLean** to the account. Danette seconds, all vote yes, motion passes.**

V. STXSA has a donation coming in of \$3000. Katherine, please keep us posted about this. Also, can you please share with us the possibility of changing insurance in order to pay less. It looks like Hartford already charged us for this year on July 8th for the amount of \$459. **This is something to keep in mind for next year. Possibility of canceling this and getting something different midway through the year.**

VI. STXSA T-Shirts

- Quote from APDAT Print Co. [HERE](#) 124 shirts for \$1,592.01
- Other company, **Leonetti**- 124 Shirts will be \$7.50 per shirt but I don't know the quality of the fabric. **One issue is that Leonetti designed the Houston skyline graphic.**

- Can we get sponsors for the shirts? H-Town said they could be a sponsor. Maybe Amati Violin Shop as well? **Lisle, Fine Instrument Consulting we well. Front is Houston skyline graphic, back is the Suzuki quote with sponsor logos. \$200 for a small logo, \$500 for a larger one.**
- **How much to sell for? Depends what the cost per shirt to STXSA is.**

VII. Events 2024-2025

- **Teacher General Meeting on August 18th at 4pm.** Who is attending? Lois, can you give us the RSVP you have received so far. **Only RSVPs from Board so far. Lois to send out a mass text as well as a mailchimp reminder. Danette sending mailchimp reminder. STXSA will provide refreshments!**
- **Fall Festival - September 21st from 10am to 1pm**
Clinicians: Teresa Hakel for Movement Class, Shu-Yi for Cello Class, Cathlin Reese for Violin Class, Michael Fahey for Sight Reading Orchestra, and Danette Warren for Fiddle Class.
 - Need to make posters for this one, but I cannot give the Fall Festival Committee our google account password. I am going to make a few posters for this event this coming week. **Mayara to get all information to the chairs tomorrow.**
 - What kind of donations can we get in order to sell during the festival? **Chick-fil-a, shipleys, big bags of chips/candy from costco. Have a dollar store with snacks.**
 - Can we do a pre-registration before September 1st or not?
- **Book Club - October 5th at 7pm.** Meredith, thanks for making the poster. Where did you save this poster? I could not find it.
- **Spooky Suzuki October 25th.** Julie Carlson is the chairman. I contacted her in July. I will double check to see if she was able to find a venue. If not, I have two churches in mind. One of them is the Church of Jesus Christ of Latter-day Saints. I am a member of that church and the only thing is we won't be able to charge for the event, it will have to be a donation. The other church is St. Francis Episcopal Church in the Memorial Area.
- **Lois making a document of past venues along with contact info and prices.**
- **Parent Night Series - November 7th with Christine Goodner.** She is excited to present a talk for our community.
- We need posters to advertise all these events. It is going to be an exciting season! Please let me know if you are able to help make posters on Canva.

VIII. To-do List

- 408 and 802 forms (Mayara will send form 408 on Monday). For form 802, I need your second name. I will be reaching out via text asking for it.
- Mailchimp (Katie, please send an email to the parents reminding them that the family membership renewal will happen on September 1st). I want to make sure they know so we avoid any reimbursements.
- Mailchimp Newsletter in September (Katie)
- Board Meetings: January 5th at 2pm (3), need to schedule another meeting so maybe **March 2nd at 12:30 (4), and May 4th time at 7pm(5).**

- Website Updates, Thank you Danette for updating the Website. There are a few things. Some things are written twice and the End of Year Party is May 18th, the website said May 19th.
- Who is going to check the mailbox in Sugarland? **Lois and Maya have the keys currently. Danette will show Lois how to get and location of the mailbox. Lois will give key to Danette.**
- Storage Inventory on August 15th at 10am, who is going?

IX. Calendar 2024-2025

- September 21: Saturday Fall Workshop \$50- 3 hours
- Spooky Suzuki: Friday October 25th \$10 or \$15?
- Parent Night Series: Thursday November 7 \$40
- Scholarship Deadline: Monday February 3rd, Award date February 15th
- Spring Workshop and Teacher Development: Saturday, February 8th \$45
 1. **Cory Lee-> Liberated Performer- he's unavailable, need to remove him.**
- Ribbon Festival: April 5 \$35- Ed Harper
- Parent Night Series: April 24th
- Graduation: May 3rd - Terri Matchett
- End of Year Party/Teacher Meeting: May 18th

Action Items:

Mayara- contact Leonetti about making new shirts using the graphic with the nicer fabric shirts.
[\(281\) 499-4959](tel:2814994959)

- Contact Katherine about Fall Festival registration